



Teeswide Safeguarding Adults Board

Meeting Date: **Wednesday 9th April 2025**

Time: **9.30am – 12.00pm**

Venue: **Microsoft Teams**

Minutes

Attendees

Name	Job Role	Role	Representing
Cllr Pauline Beall	Lead Member	Member	Stockton-on-Tees Borough Council
Lee Brown	Area Manager	Member	Cleveland Fire Brigade
Angela Connor	Assistant Director Adult Social Care/PSW	Deputy	Stockton-on-Tees Borough Council
Anne Coxon	Temporary Project Officer	Member	TSAB Business Unit
Elspeth Devanney	Group Director of Nursing & Quality	Member	TEWV
Elaine Godwin	Business Support Officer	Member	TSAB Business Unit
Louise Grabham	Interim Director of Adult Social Care	Member	Middlesbrough Council
Adrian Green	Independent Chair	Member	Teeswide Safeguarding Adults Board
Jill Harrison	Director of Adult and Community Based Services	Member	Hartlepool Borough Council
Neil Harrison	Head of Safeguarding & Specialist Services	Member	Hartlepool Borough Council
Gina Hurwood	SAR Co-Ordinator	Member	TSAB Business Unit
Rachelle Kipling	Head of Policy, Partnerships & Delivery	Member	Office of Police & Crime Commissioner
Amy Mahoney	Business Manager	Member	TSAB Business Unit
Louise Mason-Lodge	Director of Nursing for Safeguarding	Deputy	North East and North Cumbria Integrated Care Board
Suzanne Mills	Temporary Detective Inspector	Deputy	Cleveland Police
Jen Moore	Designated Nurse for Safeguarding Adults	Member	North East and North Cumbria Integrated Care Board
Kay Nicolson	CEO	Member	A Way Out
Lucy Owens **	Chief Executive	Member	Catalyst Stockton
Greg Purta (Part)	Adult Safeguarding Lead	Invited	Stockton-on-Tees Borough Council
John Rafferty	Compliance Business Partner - Safeguarding	Member	Thirteen Group
Patrick Rice	Corporate Director of Adults and Communities	Member	Redcar & Cleveland Borough Council
Angela Storm	Data Analysis and Performance Monitoring Officer	Member	TSAB Business Unit
Mike Ward (Part)	Independent Reviewer	Invited	Alcohol Change

Apologies

Name	Job Role	Role	Representing
Jane Bell	Business Support Officer	Member	TSAB Business Unit
Richard Baker	Assistant Chief Constable	Member	Cleveland Police
Katie Cowley	Safer Custody and Equalities Hub Manager	Deputy	HMP Holme House Prison
Mike Fleet	Principal Lecturer (Programmes)	Member	Teesside University

	Department of Nursing & Midwifery		
Alyson Longstaff	Advanced Customer Support Senior Leader	Member	Durham Tees Valley Department for Work and Pensions
John Lovatt	Assistant Director	Deputy	Hartlepool Borough Council
Matt Murphy-King	T/Superintendent Adult Safeguarding	Deputy	Cleveland Police
Carolyn Nice	Director of Adults and Health	Member	Stockton-on-Tees Borough Council
Vicky Playforth	Interim Director of Nursing	Member	North East and North Cumbria Integrated Care Board
Stephen Thomas	Development Officer	Member	Healthwatch Hartlepool
Julian Penton **	Development Officer	Member	Hartlepool Community Trust
Ann Powell	Head of Stockton & Hartlepool PDU	Member	National Probation Service
Ruth Musicka	Head of Access and Safeguarding	Invited	Middlesbrough Council
Cara Nimmo	Assistant Director for Adult Care Operations	Deputy	Redcar & Cleveland Borough Council
Iain Richardson	Head of Safer Prisons & Equality	Member	HMP Holme House Prison
Nicky Smith	Associate Director for Nursing (Safeguarding)	Deputy	Tees, Esk and Wear Valleys NHS Foundation Trust
Helen Wilson	Superintendent	Deputy	Cleveland Police

Absent (Invited)			
Name	Job Role	Role	Representing
Cllr Gary Allen	Lead Member	Member	Hartlepool Borough Council
Sarah Bowman-Abouna	Director of Public Health	Member	Stockton-on-Tees Borough Council
Lindsay Britton-Robertson	Assistant Director of Safeguarding	Member	University Hospitals Tees
Mark Davis *	Chief Executive	Member	Middlesbrough Voluntary Development Agency
Natasha Douglas	Healthwatch Manager	Member	Healthwatch Stockton
Dean Johansen-Berg	Engagement & Events Officer	Member	Healthwatch South Tees
Peter Neal *	CEO	Member	Redcar and Cleveland Voluntary Development Agency
Cllr Lisa Robson	Lead Member	Member	Redcar and Cleveland Borough Council
Cllr Jan Ryles	Lead Member	Member	Middlesbrough Council
Leanne Stockton	Business Manager	Member	Hartlepool & Stockton Safeguarding Children Partnership
Gary Watson	Business Manager	Member	South Tees Safeguarding Children Partnership
Kellie Woodley	North East Director	Member	People First

* Attends on behalf of MVDA & RCVA,

** Attendance will be shared between Catalyst and Hartlepool Community Trust

Referenced Organisations		
Name	Role	Representing
Sarah Aspinall	Inspector	CQC (Middlesbrough, Stockton-on-Tees and Redcar & Cleveland) ***
Rachel Lucas		North East Ambulance Service

*** CQC Attend the Regional Safeguarding Adults Board Chairs Network Meetings.

Copies: Margaret Blakey, Tami Egonu, Emily Johnson, Judith Oliver, Rachael Winspear, Executive Mailbox Cleveland Police, NENCICB Safeguarding.

Agenda Item 1	Introductions and Apologies	Presenter: Chair
<p>Adrian Green (AG) welcomed members to the meeting and apologies were noted.</p> <p>Vicky Playforth (VP) (Interim Director of Nursing) is the new ICB Board Member but was unable to attend the meeting. Louise Mason-Lodge (LML) (Director of Nursing for Safeguarding) attended on VP's behalf.</p>		

Agenda Item 2	Minutes from March Meeting	Presenter: Chair
<p>All actions from the 12th March meeting have been completed apart from the update on the Oliver McGowan training which is scheduled for March 2026. This has been recorded on the Business Unit action tracker so will be picked up closer to the time.</p> <p>The minutes from the meeting on 12th March were agreed as a true and accurate record.</p>		

Agenda Item 3	Chloe Safeguarding Adult Review	Presenter: Mike Ward
<p>SAR Overview Report</p> <p>Mike Ward (MW) provided an overview of Chloe's case and the key findings from the SAR.</p> <p>Efforts have been made to involve Chloe in the SAR and colleagues have worked sensitively and carefully to ensure that the process does not retraumatise her. An attempt was made to speak with Chloe with support from her key workers earlier in the week, but this was unsuccessful.</p> <p>MW acknowledged that the central message from this SAR is that there is a need for a system or structure that allows practitioners to identify, flag and respond to vulnerable or risky individuals with complex needs that services are finding difficult to engage. Chloe was very well-known to services and had a long history of risk and vulnerability. However, services failed to initiate a coordinated approach to the support provided to her. An agreed structure will allow a more targeted and assertive approach.</p> <p>In order to make this effective:</p> <ul style="list-style-type: none"> • Challenge stigma and prejudice • A methodology for flagging these individuals • An agreed multi-agency framework to which this client group can be escalated • Assertive outreach capacity • Guidance on how to practically intervene with individuals that services find hard to engage <p>Good practice was highlighted:</p> <ul style="list-style-type: none"> • The positive and assertive work of the Probation Officer (prior to the scoping period) • Chloe's second midwife who specialised in drug and alcohol support and tried to support and signpost Chloe to manage her withdrawal • Subsequent and ongoing work with Chloe since the incident and ongoing support from Adult Social Care <p>Recommendations related to:</p> <ul style="list-style-type: none"> • Robust use of drug and alcohol screening tools • Ensuring hospital and other settings pursue the Duty to Refer for homeless individuals • Raising Safeguarding Concerns or escalating issues regarding domestic abuse • Having a robust procedure for supporting complex individuals • Stigma and prejudice and ensuring it does not intervene with the support offered to individuals • A methodology to flag complex individuals and to consider developing a joint screening/assessment tool • A multi-agency framework where complex individuals can be escalated – this may be incorporated into the existing High Risk Adults Panel process 		

- Capacity for assertive outreach
- Professional curiosity, harm reduction and motivational interventions

Adrian Green (AG) commented that two of the recommendations (drug and alcohol screening and duty to refer) have recently been referred to in another local SAR where work is already underway to address this. The action plan for Chloe's SAR may need to check that the learning has been embedded. Jill Harrison (JH) advised that the SAR Sub-Group will need to liaise with Public Health colleagues, as in Hartlepool their substance misuse services are commissioned by Public Health.

Members approved the report.

Publication

JH provided an overview of the current situation regarding publication.

Chloe has been involved in the SAR process through support with her key workers. Attempts have been made for Chloe to speak directly with the Independent Reviewers; however, this has not been possible. Her voice has been captured within the report indirectly through the key workers and the practitioners who knew Chloe. Chloe continues to be supported by agencies. She is believed to still have connections to the alleged perpetrator. Although 'Chloe' is a pseudonym, due the nature and circumstances of the case, Chloe's SAR Report if published could be identifiable to those who know her. Feedback was sought from Governance Group members on whether publishing the report would be in Chloe's best interest. Views have also been sought from the key workers, who were also going to ask Chloe for her views. TEWV and one of the key workers have indicated that they don't feel the report should be published. To date, we have not heard from Chloe for her views on publication.

JH asked for members' views on whether the report should be published, an anonymised learning briefing that removes reference to Chloe's circumstances and focuses purely on the learning or whether nothing at all is published, believing that this is in Chloe's best interests.

The general consensus from members was not to publish the report but for a very anonymised learning briefing to be published focusing purely on the learning.

JH extended her thanks to MW and Jane Gardiner who has supported MW with the SAR.

The report itself has not yet been shared with Chloe. It may be that a copy of the learning briefing would suffice as going through the full report in detail may be very difficult for her. MW advised that the meeting scheduled earlier in the week was to seek Chloe's views on how she wanted to the learning to be shared with her, but this wasn't possible. There will need to be ongoing conversations with Chloe's key workers to guide this sensitively and try to share with Chloe in the best possible way for her.

Action Points	Action Owner	Deadline
1. Learning Briefing to be developed for publication	MW	25/04/25
2. Continue to liaise with key workers on best approach to share learning with Chloe	GH	09/05/25

Agenda Item 4	HRAP Review Update	Presenter: Amy Mahoney
<p>Following the Molly SAR a recommendation was made to strengthen and replace the existing Team Around the Individual (TATI) arrangements, as a result the High-Risk Adult Panel (HRAP) was created. Following the rollout of HRAP, there was an agreement by members of the original Task and Finish (T&F) Group to carry out a review after 12 months.</p> <p>In December 2024 a T&F Review Group was established with members of the original group as well as new members actively involved in HRAP. The group reviewed the findings of the HRAP audits and subsequent meetings have taken place to review all the related HRAP documentation and explore the current data collection.</p> <p>The HRAP Terms of Reference (ToR) and guidance have been updated and attached to the agenda for approval. All other documents associated with HRAP were web linked for information on the agenda,</p>		

but no changes have been made to these.

There will be promotion of the documentation across partner agencies internally and externally and TSAB will promote in the next newsletter, across the safeguarding champions network and bulletin, as well as on the TSAB website.

LML highlighted the previous conversations regarding Chloe and how one of the routes of support would have been through the HRAP and asked whether the two areas will be connected to ensure the focus is on the learning. It was explained that all processes will be considered in the action planning stage and also further HRAP audits are planned for later in 2025 across all of the Local Authority areas, with findings brought back to TSAB. The feedback from these will be used to consider whether the process needs to be further strengthened along with any promotional activity.

Questions were raised regarding the Closure checklist for defensible decision making on page 6 and whether a certain amount of the criteria needs to be met in order for a case to be closed or whether it is a reminder for panel members. It was noted that the closure checklist should be considered by the panel before the closure of all cases, especially given some of the challenges from a previous SAR.

Following discussions, it was agreed for an amendment to core attendees specifically the 'Integrated Care Board / General Practitioner' entry. The ICB will routinely attend HRAP and then liaise with primary care where required. It was noted that where there was a specific concern, every attempt would be made to arrange for GP attendance at the panel however this would be done on a case-by-case basis. It was agreed for case-by-case basis to be added next to General Practitioner.

Members approved the HRAP documentation subject to the amendment noted above.

Action Points	Action Owner	Deadline
1. Case by case basis to be added next to General Practitioner in core attendees' section	AM	ASAP

Agenda Item 5	Strategic Plan Progress Monitoring Framework 2024-25	Presenter: Angela Storm
<p>The Progress Monitoring Framework was implemented to monitor and record actions against the Business Plan to ensure that the Board are achieving what they set out to do during the three-year plan.</p> <p>This Framework presented was the final one of the 3-year cycle. The full report was shared with the meeting agenda; however, Angela Storm (AS) highlighted the key areas:</p> <ul style="list-style-type: none"> Overall good progress has been made against the actions outlined in the Strategic Business Plan for 2024/25. All areas have been achieved and are marked as green. At the end of the 2023/24 reporting year, there was one action outstanding within 1.3 which carried forward into this reporting year. This involved the development of the Adult Exploitation Strategy which has now been finalised, with a 3-year strategy in place. Implementation meeting dates are to be arranged to monitor the strategy that has been put into place. There will always be key areas from each strategic plan that will roll over into the next one, including the quality assurance processes, audits, and training etc. which will continue to be used to deliver the objectives required in the new Strategic Plan. <p>Key highlights/achievements over the last 3-years:</p> <ul style="list-style-type: none"> Each year multi-agency audits have been undertaken based on key themes and the learning from these audits has been shared with TSAB members. The TATI was reviewed and HRAP was implemented. HRAP has recently been reviewed with more developments underway to ensure this is effective for those most complex cases. An effective QAF Self-Audit process continues to be undertaken each year with key agencies to 		

ensure the quality of the safeguarding services in Tees continues. A good uptake in taking part in this process continues, with positive feedback about the process being received.

- TSAB moved performance reporting to PowerBi, which has become a powerful and more interactive reporting tool to engage more conversation about the data.
- The Implementation of an Adult Exploitation Strategy.
- A number of SARs were undertaken, with the learning shared with TSAB members.
- Communication & Engagement continued to be undertaken to raise awareness of Safeguarding to all people with various campaigns and spotlight campaigns being undertaken each year. NSAW was undertaken each year.
- A significant amount of training was offered and delivered to various organisations throughout this 3-year plan with good uptake and positive feedback received. A particular focus on Trauma Informed Practice was covered throughout this plan, through webinars, workbook, resources, fact sheets etc.
- Improved links were forged with the Children's Partnerships with joint events and work taking place to ensure a joined-up approach.
- Awards have been won by partner organisations who were recognised for their good work at the National Safeguarding Adults Boards (SAB) Managers Awards with both Thirteen Housing and Independent Voices winning innovation awards.

AG thanked all partners who have been involved in the work over the past 3 years, the content highlighted in the evidence of achievement column demonstrates and evidences the significant amount of work that has been conducted. The journey will continue and looking at how the work has been embedded will be paramount.

Agenda Item 6	TSAB Strategic Plan 2025-28 & Sub-Group Workplans	Presenter: Amy Mahoney
<p>The new 3-year Strategic Business Plan for 2025-28 has been drafted in line with the discussions that took place at the TSAB and Operational Leads (OL) Development Sessions in February. Feedback from the Annual Survey from professionals and the public has been included as well as key learning themes from SARs and National recommendations from the 2nd National SAR analysis and ministerial letter from the Department for Levelling up Housing and Communities for SABs on rough sleeping.</p> <p>The plan includes a new vision statement, and values that were agreed on by Operational Leads, the safeguarding principles, business cycle and the governance in terms of updates to Board and the monitoring framework that sits alongside the Strategic plan.</p> <p>An overview of the overarching Priorities and aims for 2025-28 was provided as follows:</p> <p>The objectives and actions are set out as well as the assurance methods and lead for each action. With the impact and outcome highlighted underneath.</p> <p>The first priority is 'Information. Engagement and involvement'. A number of the actions will be led by the CE Sub-Group but there are other Sub-Groups who will also lead on some actions.</p> <p>The next priority is 'Confident Competent Practice' which relates to training, support and competence in safeguarding practice. A number of the actions will be led by the LTD Sub-Group but there are other Sub-Groups who will also lead on some actions.</p> <p>The final priority is 'Emerging Challenges and Enabling Solutions'. It was highlighted that there had</p>		

been some minor tweaks to the wording of this aim following the draft shared with the agenda. the most up to date version is 'We will actively identify and respond to emerging trends and challenges working together to provide a solutions and outcomes focused co-ordinated response to safeguarding issues'. There are a number of actions which require a collaborative approach, and this has been highlighted within the action itself but also in the lead, where it does not quite align with a Sub-Group this has been noted and an alternative lead identified.

Sub-Group Workplans

Each of the five Sub-Group Workplans align to the Strategic Plan and were attached to the agenda for members approval. All workplans have been shared with and approved by Sub-Group Chairs. The workplans are routinely reviewed at each Sub-Group to monitor the actions and are RAG rated, again these are reviewed each year in line with the strategic actions.

A reference system has also been introduced, to ensure that there is a link to the Strategic Plans, Priorities, Objectives and Actions. This system will allow the Board to challenge itself to ensure outcomes are embedded with clear evidence that demonstrate actions are making a difference.

To ensure the Board delivers on its actions, all work should either come from a SAR or from the Strategic Business Plan. Anything that falls outside of this should be challenged and if still necessary considered as a future priority area for the delivery plan.

It was proposed that due to a number of members having only had sight of the Strategic Business Plan for the first time, and to allow robust feedback further time is allowed to provide feedback before it is approved. Members agreed to provide any final feedback on the Strategic plan by 2nd May for approval at the June Board.

Thanks were given to AM and the Business Unit for the rapid time in which the documents had been produced; the documents are very clear, and a lot of consultation has already taken place to achieve the draft version presented.

Action Points	Action Owner	Deadline
1. Feedback on the Strategic Business Plan to be sent to the Business Unit.	All	02/05/25
2. TSAB Strategic Business Plan to be added to the June TSAB agenda for approval	BU	01/06/25

Agenda Item 7	Sub-Group and Task & Finish Group Update	Presenter: Sub-Group Chairs
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Updates were provided for the Sub-Groups that have met since the last Board meeting in March.

Learning, Training & Development – Patrick Rice (PR)

The LTD subgroup met on 27th March.

Discussion took place regarding the Multi-Agency Training Strategy, which was attached to the agenda for approval by members. The strategy remains similar to that of previous years. The training plan and budget was considered and approved following partner feedback from the training needs analysis. Some training courses have been moved from online to face to face following feedback from practitioners. Legal Updates for Board Members runs annually and is tailored specifically for TSAB. However, despite this being a really useful session there was poor uptake this year despite efforts to promote the course to Board members. AG supported this comment and advised that the session was extremely useful and encouraged members to attend next year.

It was agreed to phase out the Workbooks that were created when TSAB was first set up and were typically for care providers who did not have access to other forms of training. Considerable change has taken place in terms of delivery methods and the range of training available through TSAB since the workbooks were introduced and uptake is minimal against the time it takes for them to be reviewed and updated.

Membership was reviewed and clarification is being sought from Cleveland Police as to who their representative is, although they are a member they rarely attend the meeting. A query was raised as to how many Police Officers attend the TSAB training courses, and whether the information is shared widely within the force. SM and AM to liaise outside of the meeting regarding this matter.

Operational Leads – Amy Mahoney (AM)

The OL Sub-Group last met on 13th March.

A presentation was given regarding the Harm Outside The Home (HOTH) transitions procedure which was developed following a workshop with operational leads from adults and children's services and wider partners. Leads were asked for feedback, and it is hoped the procedure can be presented to the June board for sign off.

A multi-agency audit on Domestic Abuse which was presented to the March Board was discussed and a themed discussion on DA using the PowerBi dashboard to support. The Multi-Agency Audit schedule for 25-26 was also agreed, with some of the themes those that were recommended by Board members.

A discussion on stage 2 of the TSAB Procedures took place, timescales were explored and an action for this to be raised at the National SAB Managers' Network.

The National Referral Mechanism (NRM) and sexual exploitation were discussed following a conversation at the anti-slavery network, potential training/support for first responders is also being considered.

The community of practice approach piece of work was explored again following a number of documents being reviewed and will shortly be published following feedback, this also supports a number of SAR actions.

Good practice was highlighted regarding the creation of a new team set up focussing on assertive outreach to reduce homelessness with a further update requested in 6 months on the outcomes achieved

Overall, the meeting was extremely interesting with lots of contribution from partners, the membership of the group is really valuable to the Board.

Safeguarding Adults Review – Jill Harrison (JH)

The Sub-Group met on 19th March.

One new SAR Notification was considered (SF) involving a Middlesbrough resident where there were concerns regarding Self-Neglect and learning regarding timeliness of MCA assessments and balancing the building of a rapport and positive relationship with someone to carry out an assessment against escalating risks whilst that assessment process is ongoing. A Discretionary Safeguarding Adult Review will be taken forward with a focus on MCA and will be in the form of a 1–2 day workshop.

AG highlighted that there are a number of SAR's/ thematic reviews taking place nationally regarding self-neglect and as a result a significant amount of work conducted. Where the Board has not procured an Independent Reviewer for a SAR, the Board will always be provided with an opportunity to understand the reasoning why to provide reassurance.

A new SAR process has been agreed, which will involve appointing a SAR Lead to chair case specific meetings. SAR Leads are from Statutory Partner organisations.

• Joint Review Protocol – For Approval

A copy of the Joint Review Protocol was circulated to members with the meeting agenda. The Joint Review Protocol was originally developed in February 2023 together with TSAB, Safeguarding Children Partnerships and Community Safety Partnerships in Tees. The purpose is to strengthen existing

arrangements between the partnerships, to consider each other at key points during review processes in an effort to maximise learning and prevent duplication. The protocol has been through a full review and is presented to Board for sign off. The protocol will also go to each of the CSP Boards and Safeguarding Children Partnerships for their sign off too. It was emphasised that where a notification meets the requirements for a SAR, it will carry the same legal requirement under s45 The Care Act and be counted as a SAR, where other processes overlap there will be a cross-pollinated group with an appropriate author appointed. Members approved the document.

- **Cross Boundary SAR Guidance for Business Units – For Approval**

A copy of the Cross-Boundary SAR guidance for Business Unit was circulated to members with the meeting agenda. It is being increasingly recognised nationally that the host SAB (where the adult has died/been seriously harmed) may not always be best placed to lead a SAR as the adult may not be known/have limited involvement with services within that area. Due to an increase in the number of cross boundary SARs, the North East SAR Champions Network have developed Cross Boundary SAR Guidance for Business Units. The guidance helps to provide a practical, consistent and proportionate approach to SARs that involve more than one SAB. The Guidance is being taken to all SABs in the North East Region for approval and will be shared nationally as an example of good practice.

A question was raised regarding how the cross-boundary SAR will be funded in reference to the statement *'Where required, any commissioning decisions in respect of the SAR will be discussed and agreed by the SAB Chairs'*. Gina Hurwood (GH) explained that there had been discussions regarding this matter at the North East SAR Champions Group and due to each SAR presenting differently, this was purposefully not prescriptive as the Business Units and SAB chairs will come to an appropriate agreement on a case-by-case basis.

- **RASC Policy and Procedure Review v6 For Approval**

A copy of the RASC Policy and Procedure was circulated to members with the meeting agenda. A number of amendments have been made to the document along with the introduction of a communication section on page 9. Members approved the document.

- **James Action Plan – For Sign Off**

The SAR Sub-Group have been monitoring James' action plan, and all evidence and assurance has now been received. The action plan has been brought to the Board for sign off and circulated to members with the meeting agenda. Members ratified the document.

- **SK Action Plan – This is Me Passport**

Recommendation: Exploring ways to use the "This is Me Passport" for appointments and hospital admissions that ensure that the information is transferred.

Action: TSAB to understand the current position on how the "This is Me Passport" is currently being used across services and if there are systems in place to effectively manage this process. SAR Sub-Group to consider next steps when the regional position is known.

ICB have explored this with the North East and North Cumbria Learning Disability Network. There is no appetite currently to develop a more general passport for information sharing but will remain on their radar, however there is now a regional hospital passport that all acute trusts are using (or similar) across the North East and North Cumbria. A link to the hospital passport will be promoted in TSAB's next newsletter. Sub-Group Members recognised however that this recommendation/action will soon be superseded by the Great North Care Record which is finding digital solutions to share up to date information between agencies. The SAR Sub-Group wanted to bring this recommendation/action to Board to seek approval for it to be signed off as complete.

A form of general 'passport' to share key information between agencies has also been identified as good practice in local SARs (James), regional SARs (Joseph) and nationally where there have been cross boundary issues.

The SAR Sub-Group wanted to bring this recommendation/action to Board to seek approval for it to be

signed off as complete. Members approved the Action Plan to be signed off.		
Action Points	Action Owner	Deadline
1. Suzanne Mills (SM) and AM to liaise outside of the meeting regarding Police attendance at training events	SM/AM	ASAP

Agenda Item 8	QAF Reports	Presenter: Greg Purta
<p>SBC received a rating of Green. Recommendations were made in respect of considering implementing a localised Safeguarding Adult Policy to allow for other Policies and Procedures to be linked to it. Along with a review and update of specified documents with current terminology and links, robust evidence of staff practice, and the inclusion of a transitions process and procedure to underpin the identification of young people transitioning from children to adult services.</p> <p>Angela Connor (AC) highlighted that a review is currently underway of the current transitions policy within the Powering our Future Workstream. New proposals are due to be presented and discussed tomorrow.</p>		

Agenda Item 9	Terms of Reference and Governance Arrangements / Members Induction Pack	Presenter: Chair
<p>A copy of the ToR and Members Induction pack was circulated to members with the meeting agenda. Both documents have been updated with only minor changes to the wording which were highlighted in yellow.</p> <p>A small amendment is required to page 15, objective 2.5 of the ToR.</p> <p>Members approved both documents, subject to the amendment to the ToR noted above.</p>		
Action Points	Action Owner	Deadline
1. Amendment to be made to Objective 2.5 on page 15 of the ToR	AM	ASAP

Agenda Item 10	Any Other Business	Presenter: All
None		

Next Meeting Date: **Wednesday 11th June 2025**
Time: **09:30-12pm**
Venue: **Microsoft Teams**

Minutes approved by Independent Chair:



Date: 25/04/2025

Appendix 1 - Attendance Matrix

The table below reflects named members of the TSAB, although deputies have been shaded.

Company	09/04/2025	11/06/2025	10/09/2025	08/10/2025	10/12/2024	11/02/2026	11/03/2026	1
A Way Out	1	0	0	0	0			100%
Catalyst Stockton / Hartlepool Community Trust	1	0	0	0	0			100%
ICB	2	0	0	0	0			100%
Cleveland Fire Brigade	1	0	0	0	0			100%
Cleveland Police	1	0	0	0	0			100%
DWP	0	0	0	0	0			0%
Hartlepool and Stockton Safeguarding Children Partnership	0	0	0	0	0			0%
Hartlepool Borough Council	2	0	0	0	0			100%
HBC Lead Member	0	0	0	0	0			0%
Healthwatch Hartlepool	0	0	0	0	0			0%
Healthwatch South Tees	0	0	0	0	0			0%
Healthwatch Stockton	0	0	0	0	0			0%
HMP Holme House Prison	0	0	0	0	0			0%
Middlesbrough Borough Council	1	0	0	0	0			100%
MBC Lead Member	0	0	0	0	0			0%
Middlesbrough VDA / Redcar & Cleveland VDA	0	0	0	0	0			0%
National Probation Service Cleveland	1	0	0	0	0			100%
People First	0	0	0	0	0			0%
Public Health	0	0	0	0	0			0%
Office of Police & Crime Commissioner (committed to 2 meetings per year)	1	0	0	0	0			100%
Redcar & Cleveland Borough Council	1	0	0	0	0			100%
RCBC Lead Member	0	0	0	0	0			0%
Stockton on Tees Borough Council	2	0	0	0	0			100%
SBC Lead Member	1	0	0	0	0			100%
South Tees Safeguarding Children Partnership	0	0	0	0	0			0%
Teesside University	0	0	0	0	0			0%
Tees Esk & Wear Valleys NHS Foundation Trust	1	0	0	0	0			100%
Thirteen Housing	1	0	0	0	0			100%
TSAB Independent Chair	1	0	0	0	0			100%
TSAB Business Unit	5	0	0	0	0			100%
University Hospitals Tees	0	0	0	0	0			0%